



Navigate To Success.
Eke Panuku, Eke Tangaroa.

School Bus Contract

This contract is between Ritchies Transport Holdings Ltd ('bus company') and the student and the parent or caregiver and Kaipara College ('School').

PURPOSE

A. The purpose of this contract is to keep students safe and to facilitate an efficient school bus service by Kaipara Transport Network. Parents/Caregivers and students should ensure they have read and understood this document, which is to be adhered to for the safety of the bus driver, all students travelling on the bus and other road users.

B. The parties have agreed to enter into this Agreement so that there is clarity around the respective roles and responsibilities of the School, bus company, and parents/caregivers of students using the School bus service and students using the School bus service.

Before signifying that you agree to this contract, please ensure your child reads this agreement or read it aloud to them. Please discuss it with them to ensure they understand what is expected of them. The student will be required to sign this agreement during Year 9 Orientation.

Guidelines for Safety when using a School bus

Students must:

- Sit down straight away and remain seated for the whole journey.
- If they are standing, they will stand behind the driver, where the driver tells them to stand, stand quietly and not push or move around the bus.
- Not throw objects inside or out of the bus.
- Not poke their arms, legs, or head out of the bus window.
- Not vape or smoke on the bus.
- Not eat or drink on the bus.
- Follow the School rules and treat both the bus and everyone on it with respect.
- Listen to the requirements and instructions from the bus driver and duty teacher at all times.
- Not do anything that could put other passengers, the driver, themselves, or other road users at risk.
- Speak at a volume and in a way that does not distract the driver.
- Only travel on the bus they are entitled to be on.
- Wait in the designated place for the bus, or in a clear zone (with no hazards like power poles, trains or trees), off the sealed road and well back from the road.
- Carry their bag in front of them as they get on and off the bus.
- Sit with their bag on their lap when they are on the bus.
- Wait until the bus has stopped and the door is open before moving to get on.
- Wait until the bus has stopped and the door is open before standing to get off the bus.
- Wait well away from the bus after getting off until the bus has moved away.
- Cross the road in a safe place after the bus has moved away and when they can see clearly up and down the road.